

## Nomination Pack

Nominations are now open for the East Lothian Inspiring Volunteering Awards 2018. The Awards are organised by STRiVE, the Third Sector Interface for East Lothian, to recognise and celebrate the wide-ranging achievement and significant impact that volunteers make within the county.

This is your chance to tell us who makes a difference in your community. Take a look through the categories below and tell us why you think your Volunteer or Volunteer Team should receive an Inspiring Volunteering Award.

Short listed nominees will be invited to the Award Ceremony in November 2018 where each category winner will be presented with an Award Trophy and all runners up will be presented with a certificate.

### Nomination Guidelines

Organisations and individuals can make one nomination per category. Organisations will be notified as soon as possible if their nominees have been selected to attend the Inspiring Volunteering Awards Ceremony.

### Who can make a nomination?

Nominations can be made by either of the following:

1. The organisation or group with whom the nominee volunteers. The nomination form needs to be backed by a senior representative from the organisation (this may be the nominee's Volunteer Manager, a Senior Manager, a Trustee, Chair of the Board, or other Office Bearer).
2. Nominations may be made by an individual (excluding partners or immediate family members). All nominations made by an individual must be supported by another individual who benefits from the services provided by the volunteer.

### Who is eligible to be nominated?

1. Nominees must live or undertake their voluntary work in East Lothian.
2. All nominees must have contributed to the community through volunteering.

Please see the individual award category descriptions for further details of specific criteria.

## **Award Categories and Criteria**

There are 7 award categories to choose from. Please read the criteria to make sure that your nomination is in the correct category, the judges reserve the right to reallocate nominations to the correct category if required.

### **AWARD CATEGORIES**

#### **1. Fundraising & Retail Volunteer of the Year**

Volunteers involved in raising money for an organisation can be nominated for this award. This could be through volunteering in a charity shop; organising events from coffee mornings and sponsored walks, to charity balls and those who go out and about with collecting cans.

#### **2. Health and Wellbeing Volunteer of the Year**

This award is for individuals who give support to vulnerable people in our communities and includes mental health, disability and recovery services as well as those for children and older people. It is also for those volunteers who are involved with healthy living initiatives including organisations connected to physical activity.

#### **3. Environmental and Education Volunteer of the Year**

Volunteers involved with conservation, outdoor learning or education can be nominated for this award. Youth work, adult learning or cultural activities are all examples of volunteering in education.

#### **4. Volunteer Team of the Year**

The volunteering of a team or group brought together to carry out a specific project or a community group that have come together for a specific cause will be recognised with this award. *Community Councils and Local Area Partnerships would not be eligible for this award as they are a statutory requirement.*

#### **5. Young Volunteer of the Year (Under 25)**

Open to anyone under 25 years, this category is to recognise a young person who has shown a real commitment to their volunteering. It will celebrate the work carried out by young people who give up their time to help their community; in school, at youth clubs or a voluntary organisation.

#### **6. Outstanding Trustee of the Year**

There are thousands of inspiring individuals who make a huge contribution to transforming our communities and society by sitting on charity boards. If you know an exceptional and influential trustee who demonstrates outstanding dedication to a charity or cause, nominate them here.

#### **7. Lifelong Commitment to Volunteering**

No explanation required really! This award is for someone who's volunteered within their community for many years to recognise their long standing dedication to volunteering.

If you have any queries or are not sure which category your nomination fits into, please phone or email STRiVE on 01875 615423 [admin@strive.me.uk](mailto:admin@strive.me.uk)

**NB Closing date for nominations is 17 September 2018; nominations will not be accepted after this date.**

Please complete the following and return via email to [admin@strive.me.uk](mailto:admin@strive.me.uk) or print and post to: STRIVE, 56 High Street, Tranent, EH33 1HH.

**Part 1 – Information about the nominee (person being nominated)**

**Name**  
(of individual or group)

**Address**

  

**Postcode**

**Phone or email**

**Age (if under 25)**

**Part 2 – Information about the nominator (person making the nomination)**

**Name**

**Address**

  

**Postcode**

**Phone or email**

**Name of the Organisation**  
(if relevant)

**Position/Role in organisation**  
(if relevant)

### Part 3 – Information about the organisation where the volunteering was undertaken

**Name and address of organization/club**  
(if different from above)

**Phone or email:**

### Part 4 – Nomination categories. Please select one

- Fundraising & Retail
- Health & Wellbeing
- Environment & Education
- Volunteer Team of the Year
- Young Volunteer
- Outstanding Trustee of the Year
- Lifelong Commitment to Volunteering

### Part 5 – Supporting statement

Please use the space below to explain why you feel that the person or team nominated should be presented with an award. Please include a description of what they have achieved through their volunteering and the difference they have made to your organisation and/or the people they volunteer with. Please note quotes from this statement may be used at the Award Ceremony.

**500 WORDS MAX**

## Part 6 – Support for your nomination

This nomination needs to be supported by a senior representative\* from the organisation or another individual who benefits from the services provided by the volunteer. Please provide their details below. They may be contacted in relation to this nomination.

\*This may be the nominee's Volunteer Manager, another Senior Manager, Director or Chair of the Board or an Office Bearer or member of a Tenants Group.

Name \_\_\_\_\_ Role/Title \_\_\_\_\_

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